



# FNS50217

## DIPLOMA IN ACCOUNTING

### COURSE OVERVIEW

- This qualification reflects professional accounting job roles in financial services and other industries. Individuals in these roles apply solutions to a range of often complex problems, and analyse and evaluate information from a variety of sources. They apply initiative to plan, coordinate and evaluate their own work and guidance to others within defined guidelines.
- Work functions in the occupational areas where this qualification may be used are subject to regulatory requirements. If licensing in another state other than NSW is required, please check requirements with the
- This course is fully accredited nationally recognised training

- The duration of the course is 12 months self-paced, including all learning and assessment activities. However, it is anticipated that the course length will vary with regard to individual client's level of expertise and time dedicated to study. As a guide, given the total number of units in the program is 11, students should aim to complete and be assessed in 1 unit per month. To do this, students will be required to study at least 20 to 25 hours a week or 100 to 125 hours a month.

## COURSE ENTRY REQUIREMENTS

Formal entry requirements have been re-introduced for this new revised qualification. Those entry requirements include, completion of the following seven units, or their equivalent, which constitute the requirements for the FNSSS00014 Accounting Principles Skill Set:

- Completion of the FNSSS00014 Accounting Principles Skill Set **OR**
- Completion of FNS40217 Certificate IV in Bookkeeping or equivalent.

ACSE also sets a number of its own entry requirements. Clients must demonstrate Language, Literacy and Numeracy skills in line with AQF qualification level demands and ACSF skill level. Each client will undergo an LLN assessment during the application process.

Learning (ACSF Level 4), reading (ACSF Level 4), writing (ACSF Level 4), oral communication (ACSF Level 3) and numeracy (ACSF Level 4) are desirable to participate in the course. ACSE administers an LLN test based on the desirable ACSF levels.

### Training Package Requirements:

BSBFIA401 Prepare financial reports must be completed prior to commencing FNSACC514 Prepare financial reports for corporate entities.

Clients must also have access to:

- A PC or equivalent capable of processing and operating MYOB
- Internet connection
- A copy of MYOB and MS Office with MS Excel

## CONTACT US

- Mon to Fri: 9am-5pm
- 1300 212 169
- info@acse.edu.au
- www.acse.edu.au



## POTENTIAL CAREERS

Typically, students will work in the following roles

- Accountant
- Senior Accountant
- Public Accountant
- Corporate Accountant
- Certified Public Accountant
- Bookkeeper
- Financial Auditor

## COURSE UNITS

This qualification consists of 8 core units and 5 elective units.

### CORE UNITS:

- FNSACC511 Provide financial and business performance information
- FNSACC512 Prepare tax documentation for individuals\*\*
- FNSACC513 Manage budgets and forecasts
- FNSACC514\* Prepare financial reports for corporate entities
- FNSACC516 Implement and maintain internal control procedures
- FNSACC517 Provide management accounting information

### ELECTIVE UNITS:

- FNSACC601 Prepare and administer tax documentation for legal entities
- FNSACC607 Evaluate business performance
- FNSINC602 Interpret and use financial statistics and tools
- BSBITU402 Develop and use complex spreadsheets
- FNSTPB506 Apply taxation requirements when providing tax (financial) advice services

### COURSE FEES

- Enrolment Fee \$200 (Non Refundable)
- \$1500 up front payment to secure course place.
- All learning materials included, no additional costs.
- Payment plan and installment options are available. Enquire about this option when you contact us if applicable.
- Total Cost: \$5000

## TRAINING IS CONDUCTED AT

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